Request for Graduate Transfer Credit

Requirements for transfer credit: Equivalent courses must have been taken from another AACSB accredited or comparable graduate degree program within the past six years. Grades must be a minimum of "B". Courses may not be from another university's core curriculum. Students are allowed a maximum of 6 credits, or two courses, of transfer.

Print clearly and firmly

NAME_____ Initial Semester of Enrollment_____

ADDRESS_____ ID#_____

_____ MAJOR_____

HOME CAMPUS (Check one only) White Plains New York

BUSINESS PHONE # _____

HOME PHONE # _____

EMAIL:_____

I have attached a course description and/or syllabus, and a statement of graduate degree requirements from the guest university (e.g. the courses required for the guest institution's MBA/Master's program). I understand that my request cannot be processed without this information.

_____

Student Signature **Date**

From: School	Course Number	Course Title	Semester Completed	Credits Received	Grade Received	Lubin course number & title

-- For OGAASD Office Use Only -- **Date received:**

Courses accepted for transfer:

Course Number	Course Title	Credits