

**THE ELISABETH HAUB SCHOOL OF LAW AT PACE  
UNIVERSITY ALUMNI ASSOCIATION BY-LAWS (the By-Laws**

**ARTICLE I.**

**NAME**

Section 1.01. Name. The name of this organization shall be The Elisabeth Haub School of Law at Pace University Alumni Association (the Association

**ARTICLE II.**

**PURPOSE**

July 1<sup>st</sup> following such Annual Meeting and ending on the second anniversary of such date.

Section 4.03. Filling Vacancies. Whenever a vacancy exists in the office of the President, the Vice President shall automatically assume the duties and title of that office for the  
Whenever a vacancy exists in the office of the Vice President, Secretary or Treasurer, the Board, at its next scheduled meeting, shall elect a successor from among the membership of the Board to fill such office for the unexpired remainder of the vacant

Section 4.04. Duties and Powers of the President. It shall be the duty of the President to preside at all meetings of the Association, the Board, and the Executive Board (as defined in Section 8.01 hereof), and, generally, to direct the affairs of the Board in accordance with Article XII hereof, and from time to time call a special meeting as required by the By-Laws or when in his or her judgment such a meeting is necessary. The President shall also have the power to form committees and appoint chairs of these committees or task forces established by the Board. The President shall set the agenda for all regular Board meetings consistent with the Agenda set forth in Article VI hereof. The President may delegate any of its duties to the Vice President, or, in the case of the inability of the Vice President, to the Secretary or the Treasurer. In an effort to carry out the purposes of the Association, the President shall attempt to communicate with the Dean of the Law School as reasonable or necessary. The President shall perform such other duties as are necessarily incident to the office of the President. The President shall have no vote on issues before the Board except in the event of a tie, in which case the President shall cast the tie-breaking ballot.

Section 4.05. Duties and Powers of the Vice President. It shall be the duty of the Vice President to perform such duties as shall be delegated by the President or as required by the  
to assume the duties of the President.

Section 4.06. Duties and Powers of the Secretary. It shall be the duty of the Secretary to, with the assistance of the Office of Development and Alumni Relations, maintain a  
minutes p records, and correspondence of the Association, the Board, and the Executive Board; to send or arrange to have sent notices to members of the Association as to all matters of the Association, to the Board as to all matters of the Board, to the Executive Board as to all matters of the Executive Board, and to render the minutes of the preceding meeting to be sent with such notice; to perform such duties as shall be delegated by the President or required by the Executive Board, and, in the absence of the President and Vice President, to call the meeting to order and preside over same.

Section 4.07. Duties and Powers of the Treasurer. It shall be the duty of the Treasurer, with the duty of the

Executive Board. The Treasurer shall have the power to approve and consent to all requests to withdraw funds on deposit in the Operating Account; provided, that in no

majority of the voting members of the Board present at such meeting vote in favor of reinstatement, such Director shall be restored to office and majority of the voting members of the Board present at such meeting vote against reinstatement, or if such Director fails to appear at such meeting, such Director shall be a final removal from the Board for all purposes without any further action of the Officers or the Board.

Section 5.05. Fiscal Support. Directors of the Board shall recognize and acknowledge that they are encouraged, each year during their term of office, to: (x) support the Law School financially, to the best of their ability, through monetary contributions to or on behalf of the Law School annual fund or any other fund, scholarship or clinic program; and (y) support the Board financially, to the best of their ability, through monetary contributions for deposit into the Operating Account.

Section 5.06. Director Emeritus. To record and reward for service, as well as retain institutional knowledge, those Directors who have served the Board with distinction for at least five years shall be eligible for the title of Director Emeritus. A Director Emeritus may be nominated and elected at any meeting of the Board, and election shall be by a majority of the members present. A Director Emeritus may not continue in a previously held



Section 9.01. Appointments. The chair of each standing and special committee shall be appointed by the President and shall schedule meetings of such committee and conduct such business as has been determined for such committee.

Section 9.02. Standing Committees. The standing committees shall include the Nominating, Fundraising, By-Laws, Social and Judicial Committees. All Directors shall serve on at least one of the five standing committees.

Section 9.03. Special Committees. The President may form a committee or committees for any special purpose not otherwise provided therein.

Section 9.04. Nominating Committee. The Nominating Committee shall consist of no fewer than five (5) Directors who will serve on the committee with the approval of the Board.  
The

fall of each year, but no later than September 30<sup>th</sup>. The Fundraising Committee shall meet at least twice during the school calendar year to identify and discuss efforts that can be undertaken by the Fundraising Committee and the Board to fundraise for the Law School. As part of its duties, the Fundraising Committee will encourage all Board members to donate annually to the Law School, to support any targeted campaigns of the Law School, and to identify potential fundraising opportunities.

Section 9.07. By-Laws Committee. The By-Laws Committee shall consist of no fewer than three (3) Directors who will serve on the committee with the approval of the Board. The chair of the By-Laws Committee shall be appointed by the President in the fall of each year, but no later than September 30<sup>th</sup>. The By-Laws Committee shall meet at least once each year to review the current By-Laws and determine whether such By-Laws are in need of revision. It is the responsibility of the By-Laws Committee to revise the By-Laws and submit such revised By-Laws to the Board for consideration, review and comment prior to disseminating the revised By-Laws to the Association for approval by a vote at an Annual Meeting.

Section 9.08. Social Committee. The Social Committee shall consist of no fewer than three (3) Directors who will serve on the committee with the approval of the Board. The chair of the Social Committee shall be appointed by the President in the fall of each year, but no later than September 30<sup>th</sup>. The Social Committee shall facilitate interaction between the Board and the student body of the Law School, and foster relationships among all members of the Association.

Section 9.09. Judicial Committee. The Judicial Committee

voting members of the Association with the notification of the Annual Meeting. Members may vote in person at the Annual Meeting or by the proxy ballot. Ballots received after the Annual Meeting will not be counted.

## **ARTICLE XI.**

### **AMENDMENTS**