

### Freeze Protection

With the temperatures going below freezing during the overnight this week, freeze protection will be implemented to protect our building systems from freezing. Staff is monitoring the building management system remotely to ensure all systems are working properly. 24-hour staff coverage on all three campuses will be implemented. Energy management staff and CBS will monitor building temperatures through the night. The focus is to protect building systems.

### Facilities Work Order System

As a reminder please be sure to submit Work Order tickets through the Saber system at [facilitiesrequest.pace.edu](https://facilitiesrequest.pace.edu). For emergencies, please call the Facilities Department at 914-923-2725 for Westchester and 212-346-1521 in New York City during work hours. Please contact the Security department during off hours and they will contact the Engineer on duty on the respective campuses. You can also send an email to [facilitiesdept@pace.edu](mailto:facilitiesdept@pace.edu).

- Log on to the system: [facilitiesrequest.pace.edu](https://facilitiesrequest.pace.edu) using your Pace credentials. The system can also be accessed through an icon on the MyPace mobile app.
- Select icon based on the facilities issue you are experiencing.
- Fill in the designated fields.
- Select "Create" and your work order will be sent to the facilities department to address

### **Important: You must be logged on to the Pace wifi to access Saber.**

It is critical to have all issues tracked and logged to ensure work is being completed in a timely fashion and for future planning.

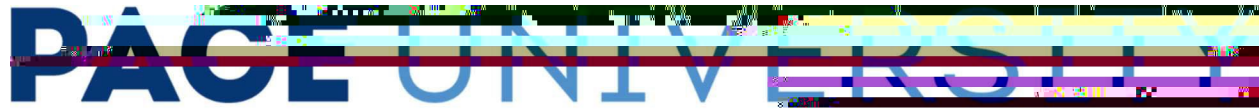
### NYC – Fire Safety Drills

Mandatory Fire Life Safety Drills will be performed on the following dates:

- January 27 – 182 Broadway
- January 28 – 161 William Street
- January 29 – 33 Beekman Street
- January 30 – 55 John Street
- January 31 – 41 Park Row
- February 4 - 140 William Street
- February 5 – 15 Beekman Street
- February 6 – One Pace Plaza West

### One Pace Plaza East Renovation

- **In March, a crane will be delivered to Spruce St. to perform necessary work that requires crane operations. The work will occur on the weekends of March 15, 22 and 29.**
- It will require 200'm along Spruce street to assemble the Crane, we will get back to the community with a coordinated logistic diagram.



## Campus Planning and Facilities

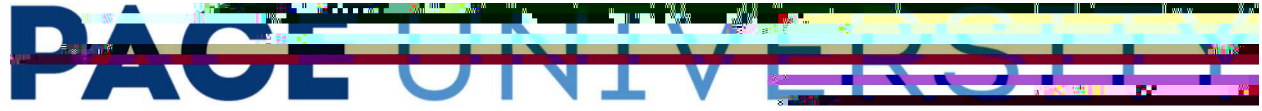
### Week

### 2025 Update

- Structural steel installation is ongoing
- Structural steel installation is starting in the Large Venue
- Podium carpentry work is ongoing (insulation, framing for new walls)
- Minor structural demolition in podium is ongoing
- Rooftop structural installation for new mechanical units is ongoing
- Podium CMU wall installation in ongoing
- Ductwork installation continues - 2<sup>nd</sup> and 3<sup>rd</sup> floors
- Storm piping installation continues – 2<sup>nd</sup> and 3<sup>rd</sup> floors
- Maria's Tower CMU wall remediation is ongoing
- Maria's Tower plumbing and mechanical riser installation is ongoing
- Maria's Tower interior insulation work is ongoing
- Maria's Tower electrical rough-in work is ongoing
- Maria's Tower new wall and ceiling framing is ongoing

### One Pace Plaza West

- **On January 29 and February 6 there will be FDNY Inspections of the fire alarm system at One Pace Plaza.** We anticipate inspectors to be on site from 9 a.m. 3 p.m. on both days. During the inspections an announcement will be made to indicate that this is only a test. The alarms will sound, and the strobe lights will go off. These dates were provided to us by the Fire Department.



## Campus Planning and Facilities

### **Week of** **2025 Update**

- A campus wide generator was delivered in December. The installation of the equipment and tie-ins to the campus will begin in May. While the work is underway there will be approximately 4 power disruptions to the campus. This will occur in phases. Dates of power disruptions may change based on construction progress. The power is expected to be down between 6:00 am – 8:00 am each time. co (pus)-3.8 ( )0.6 (wi)-.8 ( )10.9 tak4.8 (re)-4.9h(ns)-3.7( )0.5 (